

# COATESVILLE AREA SCHOOL DISTRICT SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**JANUARY 22, 2019 - 7:00 PM**

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 7:00 P.M.**

### **2. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **4. ROLL CALL**

#### **Board of School Directors**

Robert J. Fisher, School Board President - <i>present</i>	(Education Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Bashera Grove - <i>absent</i>	(Operations Committee)
James Hills - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. (Telecom @ 7:06 / 7:25 arrival)	(Education & Policy Committees)
Brandon J. Rhone - <i>present</i>	(Operations & Policy Committees)
Thomas Siedenbuehl - <i>absent</i>	(Policy Committee)
Ann M. Wuertz - <i>present</i>	(Finance & Operations Committees)

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Jeffrey Ammerman, Director of Business Administration - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

#### **Student Representatives**

Diamond Marrow, Senior Class Representative - *absent*  
Beamlak Abraham, Junior Class Representative - *present*

#### **Solicitor**

Michael I. Levin, Esquire – *not present*

### **5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the November 27, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Brandon Rhone

Second: Ann Wuertz

Vote: 6-0-0

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the December 4, 2018 Reorganization meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Brandon Rhone

Second: Tom Keech

Vote: 6-0-0

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the December 4, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Brandon Rhone

Second: Tom Keech

Vote: 6-0-1  
Abstained: Marshall

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the December 18, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Brandon Rhone

Second: Ann Wuertz

Vote: 6-0-1  
Abstained: Keech

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

## **EXECUTIVE SESSION**

An executive session was held on Monday, January 7, 2019 for legal and personnel reasons.  
An executive session was held on Monday, January 21, 2019 for legal and personnel reasons.  
An executive session was held on Monday, January 28, 2019 for legal and personnel reasons.

## **STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Beamlak Abraham.

## **SUPERINTENDENT’S REPORT**

The superintendent’s report was provided by Dr. Cathy Taschner.

## **IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
(Monday) 1-28-2019	6:00 PM	Public Hearing Coatesville Charter School of Innovation	C.A.S.H. Auditorium
2-12-2019	6:00 PM	All Committees & Special Meeting	C.A.S.H. Auditorium
2-26-2019	7:00 PM	School Board Meeting	C.A.S.H. Auditorium

## **SPECIAL REPORTS**

ABM Presentation – Randall Glass and Jonathon Tannell  
Budget Presentation (*Enclosure*) – Jeff Ammerman

## **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

### **1. CONSENT AGENDA** (*Robert Fisher, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. K. LERTA Resolution – City of Coatesville
- 2. L. Resolution for Electronic Signatures for School Police Officer/Safe Schools Grant
- 2. M. Energy Bids and Authorization
- 3. D. Request for Out-of-State & Sunday Field Trip(s) – AFJROTC
- 3. E. Student Adjudications: 90001807, 10003130 and 90003466
- 3. F. Independent Contractor’s Contract – Student 10001831

Motion: Brandon Rhone

Second: Tom Keech

Vote: 7-0-0

### **2. FINANCE COMMITTEE** (*Thomas Keech, Chair*)

#### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the financial statements and the bills payable list, as presented. (*Enclosures*)

**B. Lifetouch National School Studios Commission Checks**

**RECOMMENDED MOTION:** That the Board of School Directors accept commission checks from Lifetouch National School Studios for the following schools:

❖	C.A.S.H.	\$ 7,000
❖	C.A.I.H.S. (9/10 Center)	\$ 2,500
❖	Scott	\$ 100 and \$142
❖	North Brandywine	\$ 100 and \$208
❖	South Brandywine	\$ 314
❖	Caln	\$ 150 and \$294
❖	King's Hwy	\$ 150 and \$448
❖	Reeceville	\$ 150 and \$250
❖	East Fallowfield	\$ 200
❖	Rainbow	\$ 610

**C. CollegeBoard AP Exam Rebate Checks – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors accept two rebate checks in the amounts of \$480 and \$250 based on the number of AP exams administered in the 2017-18 academic year. (*Enclosure*)

**D. Donation of an American History Magazine Subscription – C.A.I.H.S. Library**

**RECOMMENDED MOTION:** That the Board of School Directors accept a magazine gift subscription for the Intermediate High School Library, valued at \$26.95, from Kenneth Jones. (*Enclosure*)

**E. Cinderella Sound Equipment Rental – Dyndes, Inc. - C.A.I.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the terms and conditions and price quote from Dyndes, Inc. for the rental of sound equipment for the February 8<sup>th</sup> and 9<sup>th</sup> drama performances of Cinderella. (*Enclosure*)

**F. Event Central Rental and Sales – Proposal No. 59442-1 - Graduation Chairs**

**RECOMMENDED MOTION:** That the Board of School Directors approve Proposal #59442-1 in the amount of \$1,542.90 and 50% deposit/advance payment for the rental of folding chairs for the 2019 graduation. (*Enclosure*)

**G. Ohiopyle Prints, Inc. Royalty Check**

**RECOMMENDED MOTION:** That the Board of School Directors accept the quarterly royalty check, in the amount of \$260.94, based on the sale of spirit wear sold at local retailers. (*Enclosure*)

**H. Kings Highway Elementary School - Lunch Debt Donation**

**RECOMMENDED MOTION:** That the Board of School Directors accept donation from the Tim and Becky Russell family of \$124.52 to pay off the lunch debt for 20 students at Kings Highway Elementary School. (*Enclosure*)

**I. Army Educational Outreach Program 2018-2019 - eCYBERMISSION Mini-Grant**

**RECOMMENDED MOTION:** That the Board of School Directors accept the 2018-19 eCYBERMISSION Mini-Grant in the amount of \$7,968.00. (*Enclosure*)

**J. Donation – Coatesville Sports Hall of Fame – C.A.I.H.S. Library**

**RECOMMENDED MOTION:** That the Board of School Directors accept a donation in the amount of \$600 from the Coatesville Sports Hall of Fame to be used by the CAIHS Library. (*Enclosure*)

**K. LERTA Resolution – City of Coatesville**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 5-year LERTA Resolution with the City of Coatesville for the specific mixed use overlay district which excludes residential R3, R4 and R5 neighborhoods. (*Enclosure*)

Motion: Ann Wuertz

Second: Brandon Rhone

Vote: 7-0-0

**L. Resolution for Electronic Signatures for School Police Officer/Safe Schools Grant**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Resolution for Electronic Signatures, as presented. (*Enclosure*)

Motion: Brandon Rhone

Second: James Hills

Vote: 7-0-0

**M. Energy Bids and Authorization**

**RECOMMENDED MOTION:** That the Board of School Directors authorize the Director of Business Administration to work with Provident Energy to solicit bids for Natural Gas Pricing for a 1, 2, or 3 year term, and to authorize the Director of Business Administration to enter into a contract for Natural Gas, if the pricing results are favorable.

Motion: Brandon Rhone

Second: Rob Marshall

Vote: 7-0-0

**N. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Ammerman, Jeffrey, Director of Business Administration for the Coatesville Area School District. Letter Dated: 1/9/2019. Reason: Personal. Effective: 3/8/2019.

b. CATA

- 1) Von Minden, Harmony, Special Education Teacher for Rainbow Elementary School. Letter Dated: 1/10/2019. Reason: Personal. Effective: 3/8/2019.

c. EXTRA DUTY

- 1) Monte, Audrey, Discipline Committee Member for East Fallowfield Elementary School. Letter Dated: 1/13/2019. Reason: Personal. Effective: 1/14/2019.

- 2) Quinn, Gwen, Discipline Committee Member for East Fallowfield Elementary School. Letter Dated: 1/13/2019. Reason: Personal. Effective: 1/14/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Miller, Devon, Special Education Teacher for Rainbow Elementary School. Posted: 1/10/2019. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Elementary and Special Education, West Chester University. Certifications: Grades PK-4, Special Education PK-8. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 2) Hicks, Linda, Discipline Committee Member for East Fallowfield Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 1/15/2019. SP4: Staff.
- 3) Mochulski, Heather, Mentor for Karen Close for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 1/9/2019. SP4: Staff.
- 4) Van Horn, Tori, Discipline Committee Member for East Fallowfield Elementary School. Posted: 9/14/2018. Salary: \$33/hour. Effective: 1/14/2019. SP4: Staff.
- 5) Wise, Bryan, 7<sup>th</sup> Grade Baseball Coach for South Brandywine Middle School. Posted: 11/13/2018. Salary: \$1,998. Effective: 2018—2019 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Adams, Jessica, Teacher for East Fallowfield Elementary School. Effective: 4/9/2019—6/7/2019.

b. FEDERATION

- 1) Faust, Ernest, Custodian for the Coatesville Area Senior High School. Effective: 12/11/2018—2/8/2019.

**3. EDUCATION COMMITTEE (Robert Fisher, Chair)**

**A. Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:



**B. Request to Waive Fees – Coaching Victory Basketball Tournament – C.A.I.H.S**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$2,250, for use of the gymnasium from 8:00 a.m. to 8:00 p.m. on May 4<sup>th</sup> and 5<sup>th</sup> for the AAU tournament. Proceeds will go to the Boys' Basketball Booster Club. Coaching Victory is willing to pay custodial fees in the amount of \$924 for this event. (*Enclosure*)

**C. Request to Waive Fees–Coaching Victory Basketball Tournament–North Brandywine MS**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$1,598, for use of the gymnasium from 8:00 a.m. to 8:00 p.m. on May 4<sup>th</sup> and 5<sup>th</sup> for the AAU tournament. Proceeds will go to the Boys' Basketball Booster Club. Coaching Victory is willing to pay custodial fees in the amount of \$924 for this event. (*Enclosure*)

**D. Request to Waive Fees – Coaching Victory Basketball Tournament – Rainbow ES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$1,532, for use of the gymnasium from 8:00 a.m. to 8:00 p.m. on May 4<sup>th</sup> and 5<sup>th</sup> for the AAU tournament. Proceeds will go to the Boys' Basketball Booster Club. Coaching Victory is willing to pay custodial fees in the amount of \$924 for this event. (*Enclosure*)

**E. Request to Waive Fees – Girl Scouts of Eastern PA – Kings Highway Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$1,152, for use of the cafeteria to host Girl Scout Under the Stars Badge Program. The Girl Scouts are willing to pay custodial fees in the amount of \$165 for this event. (*Enclosure*)

**F. Request to Waive Fees – Cub Scout Pine Wood Derby Race - East Fallowfield ES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$589 for use of the all-purpose room during the Pine Wood Derby Race on February 22<sup>nd</sup> and 23<sup>rd</sup>, as presented. The Cub Scouts are willing to pay custodial fees in the amount of \$231 for this event. (*Enclosure*)

**5. POLICY COMMITTEE** (*Robert Marshall, Jr., Chair*)

**A. Policy 142 – Migrant Students – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 142, as presented. (*Enclosure*)

**B. Policy 103–Nondiscrimination/Discriminatory Harassment-School & Classroom Practices–Revisions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 103, as presented. (*Enclosure*)

**C. Policy 103.1 Nondiscrimination/Qualified Students With Disabilities – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 103.1, as presented. (*Enclosure*)

**D. Policy 104 - Nondiscrimination/Discriminatory Harassment-Employment Practices – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 104, as presented. (*Enclosure*)

**E. Policy 222 - Tobacco/Nicotine – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 222, as presented. (*Enclosure*)

**F. Policy 247 - Hazing – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 247, as presented. (*Enclosure*)

**G. Policy 249 - Bullying/Cyberbullying – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 249, as presented. (*Enclosure*)

**H. Policy 323 - Tobacco/Nicotine – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 323, as presented. (*Enclosure*)

**I. Policy 707 - Use of Facilities – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 707, as presented. (*Enclosure*)

**J. Policy 904 - Public Attendance at School Events – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revision(s) to Policy 904, as presented. (*Enclosure*)

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:17 p.m. on a motion by Brandon Rhone and seconded by Robert Marshall.

Respectfully submitted,

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Karen M. Hall, School Board Secretary

*Anyone wishing to view the video of this meeting may do so by visiting our website.*